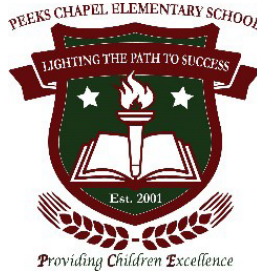


School-Level Parent and Family Engagement Plan



Peek's Chapel Elementary School *School Year: 2023 – 2024* *Revision Date: April 26, 2023*

In support of strengthening student academic achievement, Peek's Chapel Elementary School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written Parent and Family Engagement Plan that contains information required by Section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The Plan establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's Title I Plan submitted to the local educational agency (LEA).

Peek's Chapel Elementary School agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the School Parent and Family Engagement Plan and the joint development of the Schoolwide Title I Plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the School Parent and Family Engagement Plan periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the Parent and Family Engagement Plan available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.

- If the Schoolwide Title I Plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child’s learning.
- (B) Parents are encouraged to be actively involved in their child’s education at school.
- (C) Parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA.

DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT PLAN COMPONENTS

JOINTLY DEVELOPED

Peek’s Chapel Elementary will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

In the spring of each year, Peek’s Chapel will hold an annual Title I Revision Meeting to allow parents to offer input concerning the Title I program plans for the following school year. Parents are also encouraged to provide input through surveys provided at workshops and meetings, and the Annual Title I Parent and Family Engagement Survey. The Parent Liaison is available by phone and in-person to discuss ideas, suggestions, or concerns parents may have.

ANNUAL TITLE I MEETING

Peek’s Chapel Elementary will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school’s Title I program, the nature of the Title I program, the parents’ requirements, the School Parent and Family Engagement Plan, the Schoolwide Title I Plan, and the School-Parent Compact.

The Title I Annual Parent Meeting will be held virtually Thursday, September 14, 2023, at 5:00 p.m. to inform parents of the requirements of Title I and the school's participation, as well as the parents' rights to be involved. A link will be placed on the PCE website to join the teams meeting. Parents will be provided with the information concerning our Title I program at the meeting. The Peek's Chapel Elementary School FY24 Title I budget will be discussed, as well as the updated Schoolwide Title I Plan and the School's Parent and Family Engagement Plan.

COMMUNICATIONS

Peek's Chapel Elementary will take the following actions to provide parents of participating children the following:

- Timely information about the Title I programs;
- Flexible number of meetings, such as meetings in the morning or evening, and may provide Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement; and
- Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

Peek's Chapel Elementary School will provide information to parents regarding Title I programs and meetings in several ways: flyers, newsletters, website postings, and the school marquee. Parents will be surveyed on days and times that are most convenient for meetings and workshops. Information will be available in a language that parents can understand, and childcare will be provided when feasible.

SCHOOL-PARENT COMPACT

Peek's Chapel Elementary will take the following actions to jointly develop with parents of participating children a School-Parent Compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and how the school and parents will build and develop a partnership to help children achieve the State's high standards.

Parents are invited to an Annual Title I Revision Meeting in the spring of each school year to provide input on the School-Parent Compact. Ideas and suggestions are collected and taken into consideration for the upcoming school year's plan. Opportunities will be available at various times to allow for parents to participate around their schedules.

RESERVATION OF FUNDS

Peek's Chapel Elementary will take the following actions to involve the parents in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- *Peek's Chapel Elementary School will provide parents with a copy of the parental involvement budget upon request.*
- *Peek's Chapel Elementary School will provide opportunities for parents to give suggestions as to how the parental involvement funds should be spent. Parents are encouraged to provide input online, and surveys provided at each parent workshop and meeting. The Parent Liaison is available by phone and in person to discuss ideas, suggestions, and concerns parents may have, during school hours and on Wednesdays and Thursdays from 3:00 – 6:00 pm.*

COORDINATION OF SERVICES

Peek's Chapel Elementary will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- *Peek's Chapel Elementary School will establish relationships with other community entities as a means of support for parents and families.*
- *Peek's Chapel Elementary School has a Parent Resource Center available to parents with various resource books, pamphlets, instructional kits, and series available for check out. Parents can work at home with their children to reinforce skills and to increase the academic achievement of their children.*

BUILDING CAPACITY OF PARENTS

Peek's Chapel Elementary School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards;
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement; and

- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The challenging State’s academic standards;
 - The State and local academic assessments including alternate assessments;
 - The requirements of Title I, Part A;
 - How to monitor their child’s progress; and
 - How to work with educators to improve the achievement of their child

Each year, Peek’s Chapel Elementary School has an annual Curriculum Night when an explanation of the curriculum used is explained as well as academic assessments used throughout the year. Peek’s Chapel Elementary School will hold various parent workshops throughout the year that will provide parents with the tools and resources necessary to help their children succeed. Parent workshops will be offered in two sessions to allow parents opportunities that work around their schedule. Peek’s Chapel Elementary School Parent Resource Center provides materials and resources available to parents for check-out.

BUILDING CAPACITY OF SCHOOL STAFF

Peek’s Chapel Elementary will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

Peek’s Chapel Elementary School will provide professional learning opportunities for faculty and staff through Professional Learning Communities that occur at least once a week. These meetings will include data discussions, online resources, staff workshops, webinars, and various materials to help staff work with parents and build a relationship between parents and the school.

Peek’s Chapel Elementary will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

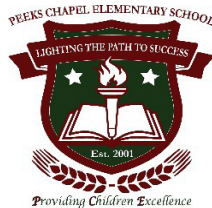
Upon request, Peek’s Chapel Elementary School will provide additional community information concerning available resources for parents and families.

“At the end of the day, the most overwhelming key to a child’s success is the positive involvement of parents.”

~Jane D. Hul

DISCRETIONARY SCHOOL PARENT AND FAMILY ENGAGEMENT

PLAN COMPONENTS



- Provide necessary literacy training for parents from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.
- To maximize parent and family engagement and participation in their child’s education, arrange school meetings at a variety of times for parents and families who are unable to attend conferences at school.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities.
- Peek’s Chapel Elementary School is committed to offering literacy training for parents and families at least twice per year. We may contract with consultants who may provide training for parents and families.
- Meeting times are arranged to support parental involvement. We will host morning and evening sessions for parents and families.
- Peek’s Chapel Elementary will work to establish partnerships with faith-based and community organizations to meet the needs of our community.